



Lacrosse WA Deputy Chair

Last reviewed on: December 2023	Next review date: October 2024
Reviewed by: Executive Officer/Deputy Chair	Approved by: LWA Chairperson

The Deputy Chair is responsible for carrying out the Chair's role for Lacrosse WA when the Chair cannot fulfil his/her duties. The Deputy Chair works collaboratively with the Chair in regards to the overall administration of Lacrosse WA.

Responsible To: The Deputy Chair is elected by the Lacrosse WA members and is accountable to the Lacrosse WA Board.

Responsibilities and Duties

- Adhere to the mission, vision, and values of the association.
- Be completely informed of the Chair's role/duties in order to effectively carry those responsibilities on, as needed.
- Raise any concerns with the Chair when they arise.
- Assist in providing effective, efficient leadership for Lacrosse WA.
- Manage committee and/or executive meetings including the annual general meeting including the associated reports, in the Chair's absence.
- Represent Lacrosse WA well and serve as a positive role model.
- Encourage an association that is inclusive, supportive, and strengthens the community.
- Assist the LWA sub-committees with their duties as needed.
- Collaborate with the Chair to ensure the planning and budgeting for the future is carried out to allow Lacrosse WA to be sustainable and operate in accordance with the wishes of the members.
- Hold a current Working With Children card.

Knowledge and Skills Required

- Communicates effectively.
- Well informed of Lacrosse WA activities.
- Aware of and able to direct the future directions and plans of Lacrosse WA.
- Good working knowledge of the constitution, rules and the duties of all office holders and subcommittees.
- Good relationship management with internal and external stakeholders.
- A supportive leader for all Board members.